



Enrollment Agreement

2023-2024 School Year

For: (Child's Name) _____ Date of Birth: _____

Name(s) of Parents/Legal Guardian(s): _____

Complete mailing address including zip code: _____

Phone numbers: _____

Main Email address: _____

All classes are from 8:30 a.m. to 12:30 p.m. Please indicate below your desired program based on your child's age as of September 1st of the current school year. **ALL CHILDREN MUST BE COMPLETELY TOILET TRAINED!**

Three-Year-Old (Preschool): _____ Three Days Monday, Wednesday, and Thursday
Tuition is \$300 per month, \$3,000 for the 10 months

Four-year-old (Pre-K): _____ Four Days Monday- Thursday (VPK)
FREE with Certificate of Eligibility
Parent Pay is \$375 per month, \$3,750 for the 10 months

A Registration fee of \$125 (payable by May 1st) is required to ensure your child's placement in a Preschool class. If your child has a VPK Certificate of Eligibility (C.O.E.) from the Early Coalition Office for Pre-K, the Registration fee is waived. Registration fees are **non-refundable**, and families are expected to honor their agreement for the full school year. If enrollment is not enough to offer a class, you will be notified to choose a second option, or given the opportunity for a refund. This will be the only case Registration fees may be refunded.

The regular monthly tuition is due for the program your child is enrolled in regardless of absences. ***The annual tuition amount is divided into 10 monthly payments for convenience and is not based on how many days class is in session each month.*** The first tuition payment is due 8/1 of the current school year. The last tuition payment is made 5/1 of the current school year.

"I agree to honor the Enrollment Agreement as stated above. In the event I *do* need to remove my child, I will give two week's notice or pay for that time." _____ (Signature)

Any special requests from PARENT (requests for teachers are not guaranteed)

FOR OFFICE USE ONLY: Registration received by: _____ Date: _____
Child Enrolled in: _____ Second Choice: _____ 1/2023